

## Rule 1: Agenda

I. Call to Order and Welcome	Alicia Andrews, Chair
II. Pledge of Allegiance – Moment of Silence	Rita Maxwell, President – Veterans Federation
III. Land Use Acknowledgment	Anastasia Pittman – Former Senator Council Member, Seminole Nation
IV. Welcome/Introduction of Parliamentarian And other Dignitaries	Eric Proctor, Vice Chair
V. Welcome to Tulsa	Tulsa Legislators
VI. Introduction of Keynote Speaker	Alicia Andrews, Chair
VII. Keynote Speaker	Ken Martin, Chair – Minnesota DFL Chair – ASDC, Vice Chair of the DNC
VIII. Credential Committee Report/Establishment of Quorum	Credential Committee Chair
IX. Rules Committee Report	Rules Committee Chair
X. Presentation of 2021 Minutes	Nana Dankwa, ODP Secretary
XI. Treasurer’s Report	Rachael Hunsucker, ODP Treasurer
XII. Vice Chair’s Report	Eric Proctor, ODP Vice Chair
XIII. Chair’s Report – State of the Party	Alicia Andrews, ODP Chair
XIV. Virtual Passing of the Hat	David Walters
XV. Constitution and Bylaws Committee Report	C&B Committee Chair
XVI. Vote to Accept C&B Report (Debate)	
XVII. Resolution Committee Report	Resolution Committee Report
XVIII. Vote to Accept Resolution Report (Debate)	
XIX. Election – Chair	Presided by: Eric Proctor
XX. Chair’s Remarks	Chair
XXI. Election – Vice Chair	Presided by: Alicia Andrews
XXII. Vice Chair’s Remarks	Vice Chair

XXIII. Election – Treasurer	Presided by: Alicia Andrews
XXIV. Treasurer’s Remarks	Treasurer
XXV. Election – Secretary	Presided by: Alicia Andrews
XXVI. Secretary’s Remarks	Secretary
XXVII. Election – Affirmative Action I	Presided by: Alicia Andrews
XXVIII. Affirmative Action Officer Remarks	Affirmative Action Officer I
XXIX. Election – Affirmative Action II	Presided by: Alicia Andrews
XXX. Affirmative Action Officer Remarks	Affirmative Action Officer II
XXXI. Election – Affirmative Action III	Presided by: Alicia Andrews
XXXII. Affirmative Action Officer Remarks	Affirmative Action Officer III
XXXIII. Election – Affirmative Action IV	Presided by: Alicia Andrews
XXXIV. Affirmative Action Officer Remarks	Affirmative Action Officer IV
XXXV. New Business	Alicia Andrews
<ul style="list-style-type: none"> <li>• Vote on Changing our Ballot Emblem</li> <li>• Vote on Opening Primary to Unaffiliated Voters</li> </ul>	
XXXVI. Appeals to the State Convention	Chair
XXXVII. Adjourn	Chair

Rule 2: Purpose of the Meeting –

A. The purpose of this meeting is to:

1. elect for a two-year term of office a
  - a. Chair,
  - b. Vice Chair,
  - c. Treasurer,
  - d. Secretary, and
  - e. four State Affirmative Action Committee members, with no more than two individuals of the same gender;
2. consider resolutions,
3. consider proposed changes to the Constitution and By-Laws, and
4. such other business as may properly come before the Convention.

Rule 3: Committee Reports -

A. The reports of the Convention's committees shall be adopted by a majority vote of the voting members of the State Convention present and voting, once a quorum is established.

1. The adoption of the Credentials Committee's report shall mean that the State Convention has accepted the Committee's report and seated the credentialed members of the State Convention.
2. The adoption of the Rules Committee's report shall mean that the State Convention has accepted the Committee's report and adopted the proposed rules.
3. Adoption of the Resolutions Committee Report shall only mean that the State Convention has accepted the Committee's report but shall not mean the adoption of any of the resolutions or proposed changes recommended by the Committee.

4. Adoption of the Constitution and By-Laws Committee Report shall only mean that the State Convention has accepted the Committee's report but shall not mean the adoption of any proposed changes recommended by the Committee.

Rule 4: Minority Reports -

- A. Twenty-five percent (25%) or more of the members of any of the Convention's committees may submit a minority report to the State Convention following the report of the respective committee before any vote is taken on the committee's report.

Rule 5: Proposed Changes to Resolutions

- A. Following the adoption of the report of the Resolutions Committee any member of the Convention may move to remove a resolution from the body of the report and have it designated for debate and separate vote by the Convention.
- B. Such motion shall require a second and shall be granted by unanimous consent unless there is an objection.
  1. If an objection is made, such motion shall require a majority vote to be approved.
  2. There shall be no debate on this motion.
- C. Prior to beginning debate on any Resolution that has been removed from the body of the respective report, the Convention shall vote en-masse on those which have not been removed from the report.
- D. The Convention shall then consider the remaining Resolutions in the order in which the motion to separately consider was made.
- E. Any person moving to remove, modify or change a proposed change to the Resolutions put forth by the Committee must take the exact language to the

Convention Technical Team before discussion on the Resolutions are acted on by the Convention in order that it may be put on the jumbotron.

Rule 6: Proposed Changes to the Constitution and By-Laws -

- A. Following the adoption of the report of the Constitution and By-Laws Committee any member of the Convention may move to remove an article or by-law from the body of the report and have it designated for debate and separate vote by the Convention.
- B. Such motion shall require a second and shall be granted by unanimous consent unless there is an objection.
  - 1. If an objection is made, such motion shall require a majority vote to be approved.
  - 2. There shall be no debate on this motion.
- C. Prior to beginning debate on any proposed change to the Constitution and/or By-Laws that has been removed from the body of the respective report, the Convention shall vote en-masse on those which have not been removed from the report.
- D. The Convention shall then consider the remaining proposed changes to the Constitution and/or By-Laws in the order in which the motion to separately consider was made.
- E. Any person moving to remove, modify or change a proposed change to the amendments put forth by the Committee must take the exact language to the Convention Technical Team before discussion on the Proposed Changes to the Constitution and/or By-Laws are acted on by the Convention in order that it may be put on the jumbotron.

Rule 7 - Resolutions not in Committee Report –

- A. Any Resolution not recommended for adoption by the committee may be moved by any delegate of the body if the resolution or change is submitted in

writing to the presiding officer at or before the time the motion is made, accompanied by a petition of support signed by at least twenty-five percent (25%) of the delegates in attendance at the Convention.

- B. Any Resolution meeting the 25% requirement in “A” above must take the exact language to the Convention Technical Team in order that it may be put on the jumbotron.

Rule 8: Amending Constitution and By-Laws Changes –

- A. Any Constitution and By-Laws change may be amended by a delegate moving such an amendment, provided that the amendment is submitted in writing to the presiding officer at or before the time the motion is made, accompanied by a petition of support signed by at least twenty-five percent (25%) of the delegates in attendance at the Convention.
- B. Any change to the Constitution or By-Laws meeting the 25% requirement in “A” above must provide the exact language to the Convention Technical Team in order that it may be put on the jumbotron.

Rule 9: Debate –

- A. General – Debate on any motion shall be limited to two (2) minutes for each side, for a total of four (4) minutes.
- B. Resolutions – Debate on any Resolution shall be limited to two (2) minutes for each side for a total of four (4) minutes.
- C. Constitution and Bylaws – Debate on any changes to the Constitution or By-Laws shall be limited to two (2) minutes for each side, for a total of four (4) minutes.

Rule 10: Voting

- A. Procedure - Voting shall be by voice vote except as otherwise provided.

1. If a voice vote has been conducted and a delegate wants to have a visual vote, the delegate may move for a “division of the assembly”.
2. The visual vote shall be conducted by the Chair and their designees.
  - a. Delegates are to stand during votes when directed and vote for themselves and/or a proxy with credentials held over their shoulder, if able.
  - b. Once a delegate has been counted, they are to be seated.
3. For those who cannot stand or hold up proxies, reasonable accommodations shall be made by the Chair.
4. In lieu of a visual vote, electronic voting may be used at the pleasure of the Chair.
5. The ruling by the Chair shall be final.

B. Roll Call Vote – Except when mandatory for an election, a motion for a roll call vote shall require a second and shall be adopted upon a majority vote of those credentialed delegates present and voting.

1. Upon the adoption of such a motion, the Secretary of the Convention shall call for the vote of the delegates of each county by stating the number of duly credentialed delegates from that county according to the latest adopted credentials committee report, to which the County Chair shall reply with the number of votes cast by the delegates from that county for each side of the issue, or for each candidate in the case of elections.
2. After the Secretary of the Convention has called all the counties the Secretary of the Convention shall tally the results and report them to the Chair who shall announce the results and declare the outcome of the vote.

C. Proxy voting – A delegate who is unable to attend may give a written proxy to an eligible delegate or to a registered Democrat of the same gender from the same political unit as that from which the delegate was elected.

1. A delegate who attends and leaves before adjournment may give a recorded proxy by signing before the credentials committee a proxy statement naming the eligible delegate of the same gender
  2. No individual may hold more than one proxy.
- D. The use of secret ballots is prohibited.
- E. Any motion to reconsider the previous motion must be made by the prevailing side and be made immediately after the vote is announced, before any other business is considered.
- F. Late Arrival – A delegate who arrives after the meeting has started shall be allowed to participate regardless of whether the credentials committee has reported to the body.
1. However, a delegate arriving late shall not be allowed to vote on any issue decided prior to arrival or any vote underway at the time of arrival.
  2. Credentials shall be given to any delegate arriving before adjournment.

Rule 10: Election of Officers –

- A. Order of Election – The order of elections shall be:
1. Chair,
  2. Vice-Chair (who shall be of a gender other than that of the chair),
  3. Treasurer,
  4. Secretary (who shall be of a gender other than that of the Treasurer),
  5. four (4) Affirmative Action positions with no more than two individuals of the same gender.
- B. Eligibility – To be nominated for a Party office, a person who is registered to vote in the respective political unit and is otherwise qualified shall be eligible for nomination even though he or she is not a member of the electing body and regardless of whether he or she is present at the meeting when the election is held.



- C. Nominations – Nominations shall not be closed by a vote of the Convention but shall continue until there are no further nominations.
- D. Speeches – Following the close of nominations each candidate shall be allowed;
1. one nominating speech of not more than two (2) minutes,
  2. one seconding speech of not more than (1) minute, and
  3. a speech by the candidate of not more than two (2) minutes,
  4. Speaking order shall be the order in which the nominations were made,
  5. Nominating speeches for all candidates shall be given first, then seconding speeches for all candidates, and finally, all candidate speeches, after which the election shall be held.
- E. Elections – Election of the Chair and Vice-Chair shall be by Roll Call Vote of Counties.
1. All other elections shall be counted by vote.
  2. If there is only one candidate nominated for an office, the chair shall declare that person elected and there shall be no nominating or seconding speeches or vote taken.
  3. If there are three or more candidates, and no candidate receives a majority vote on the first vote, there shall be a runoff election between the two candidates receiving the greatest number of votes on the first vote.
  4. Voting shall proceed until one candidate receives a majority vote.
- F. Separate Elections – Each office shall be filled by separate elections.

Rule 11: Room Order and Seating –

- A. Credentialed members shall be seated separately from all other individuals present at the Convention.
- B. Following candidate speeches, the doors of the convention shall be closed, and no one shall be allowed to enter until the election is concluded.

- C. During any vote counting, no one will be allowed to move about the floor except for those persons assigned to count votes.
- D. While voting is underway, sergeant-at-arms shall keep the doors closed and shall assist in maintaining order.
- E. Tally clerks shall assist in the actual count.

Rule 12: Speaking Privileges –

- A. Speaking privileges which include making motions, seconding motions, nominating and seconding nominations shall be reserved for credentialed delegates.
- B. The only exception is that of a candidate's speech as they are not required to be a voting member of the electing body.
- C. Any Democrat nominated for election to a Party office shall be entitled to address the electing body regarding their election.
- D. In the event the nominee cannot physically address the body because of physical disability, inability to travel, or physical presence would violate a valid court order, the candidate may address the body in written form which shall be read by the person nominating the candidate for the time allowed for all other candidates. See Bylaw 10 C.

Rule 13: Quorum -

- A. A quorum for the State Convention shall be forty (40) percent of its Credentialed Delegates and Delegate Proxies.
- B. Ex-officio members or their proxies shall not be counted in determining if a quorum is present.
- C. However, all other proxies shall be counted.

Rule 14: Amendments of the Constitution & Bylaws -

A. Constitution -

- 1. Amendments to the Constitution shall require the affirmative vote of two thirds (2/3) of the members present and voting at the State Convention.

B. Bylaws -

- 1. Amendments to the Bylaws shall require the affirmative vote of a majority of the members present and voting at the State Convention.

C. Floor Amendments –

1. A proposed amendment to the Constitution or By-Laws shall require the affirmative vote of two thirds (2/3) of the members present and voting at the State Convention.
2. Amendments from the floor must be reasonably related and germane to the subject matter of the section sought to be amended.

Rule 15: Motion to Suspend the Rules -

- A. After these rules have been adopted, only a motion to suspend the rules may change them.
- B. Such a motion shall specifically state the rule to be suspended, the reason and duration of the change.
- C. The Chair may, at their discretion, require the exact wording of the change to be presented to the Convention Technical Team in order that it may be projected on the jumbotron.
- D. The motion shall require a second and receive a two thirds (2/3) majority vote of those in attendance.
- E. Rules of the Constitution and By-Laws of the Oklahoma Democratic Party may not be suspended.

Rule 16: Parliamentary Law –

- A. On any question of procedure not otherwise covered by the Constitution, Bylaws or Rules of the Convention shall be governed by Robert's Rules of Order, Newly Revised.

Respectfully Submitted,

Chair, Rules Committee - Dennis L. Baker

Member - Jana Lewis Harkins

Member - John Ross Maloy

Member - Jill Ogden

Member - Sheri Dickerson