

## 2019 OKLAHOMA LATINO DEMOCRATIC FEDERATION RULES

The following rules shall govern the proceedings of the Latinx Democratic Federation Convention to be held on September 28, 2019.

### RULE 1: AGENDA (See Printed Agenda)

### RULE 2: PURPOSE OF THE MEETING

The purpose of this meeting is to elect president, president pro-tempore, vice chair, secretary, treasurer, and communications office whom serve a two year term; to consider resolutions, and such other business as may come before the convention.

### RULE 3: COMMITTEE REPORTS

The reports of the convention standing committees shall be adopted by a majority vote of the voting members present and credentialed. The adoption of the credentials and Rules Committee reports shall mean that the delegation has accepted the report of committees; seated the credentialed members and adopted the proposed rules, respectively. Adoption of the resolution committee report shall mean that the delegation has accepted the *report* and not the adoption of resolutions recommended by the committee.

### RULE 4: MINORITY REPORTS

Twenty-five percent (25%) or more of the members of the conventions standing committee may submit a minority report to the Latinx Federation convention following the report of the respective committee before any vote is taken on the committee's report.

### RULE 5: RESOLUTIONS

Following the adoption of the *report of resolutions committee*, a motion may be made to remove a resolution from the report for debate. A motion for the remaining resolutions may then be made for the adoption en masse. A motion may be made for the adoption of resolutions en masse without any debate. All motions shall require a second and a majority vote.

### RULE 6: AMENDING RESOLUTIONS

Any resolution may be amended provided that the amendment is submitted in writing to the presiding officer at or before the time the motion is made. The amendments must be made by a motion, shall require a second and a majority vote.

### RULE 7: RESOLUTIONS NOT IN THE COMMITTEE REPORT

Following the adoption of the *report of resolutions committee*, any member may make a motion to adopt a resolution not in the *report of resolutions* provided that the resolution has been submitted in writing at or before the time of the motion is made the resolution must be accompanied by a petition of support signed by at least 25% of the delegates. Motion shall require a second and a majority vote.

### RULE 8: DEBATE

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- A. General - Debate on any motion shall be limited to two (2) minutes for each side, a total of 4 minutes, except for resolutions.
- B. Resolutions - Debate on the merits of any resolution (or group of resolutions when moved en masse) shall be limited to three (3) minutes for each side, a total of six (6) minutes. The presiding officer shall reserve one minute for the author of the resolution to speak last.

### RULE 9: VOTING

- A. General - All votes shall be by standing vote.
- B. Elections - Voting on elections shall be conducted by standing vote.
- C. Roll Call Vote - There shall be no roll call votes unless the presiding officer determines that a roll call vote is necessary and appropriate in which case the convention secretary shall call the names of each credential member of the convention and record the vote cast.

### RULE 10: ELECTION OF OFFICERS

- A. Order of Election - The order of the election shall be: first, the President, second, the President Pro-Tempore, third, Vice-Chair, fourth, Secretary, fifth, Communications officer.
- B. Nominations - Nominations for any office may be made by any delegate and shall require a second. Nominations shall not be closed by a vote of the convention but shall continue until there are no further nominations.
- C. Speeches - Following the close of nominations each candidate shall be allowed one nominating speech of not more than two (2) minutes, one seconding speech of not more than one (1) minute and a speech by the candidate of not more than two (2) minutes. Nominating speeches shall be in the order in which the nominations were made. Nominating speeches for all candidates shall be given first, then seconding speeches for all candidates and finally all candidates speeches, after which the election shall be held.
- D. Election - All elections shall be by counted vote, unless there is only one candidate nominated for an office, in which case the presiding officer shall declare that person elected, and there shall be no nominating or seconding speeches or votes taken. If no candidate receives a majority vote on the first vote, there shall be a runoff election between the two (2) candidates receiving the greatest number of votes on the first vote. Voting shall proceed until 1 candidate receives a majority vote.

### RULE 11: PROXIES AND ALTERNATES

During the convention if any delegate leaves early, they may issue a proxy to another person present in the same Congressional District. The person so selected shall be done as described in Article IX. Section 5. of the Bylaws of the Oklahoma Latinx Democratic Federation.

### RULE 12: CONSTITUTIONAL CONVENTION

For the Inaugural Convention, all active members of state federation charters will be eligible to vote. Subsequent conventions shall be limited to the apportionment as described in Article X.